

THE LONG HILL TOWNSHIP BOARD OF EDUCATION
759 Valley Road
Gillette, NJ 07933

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DEADLINE EXTENDED TO JUNE 24, 2016



TRANSPORTATION INFORMATION 2016-17

Dear Parent/Guardian:

Welcome to the Long Hill Township School District!

New Jersey Administrative Code requires districts to provide free transportation to elementary students living 2.0 miles or more from the school they attend (measured by the most direct route between home and school). Therefore if your home is 2.0 miles or MORE from school, your child(ren) will be automatically assigned to a bus to take your student(s) back and forth to school each day at no cost to you.**

Students residing less than 2.0 miles from the school they attend are considered *courtesy* bus riders and districts are not required to provide them with transportation. However, the Long Hill Township Board of Education continues to offer a subscription bus program to *courtesy* riders who wish to pay for busing to and from school. The fee for 2016-17 remains at \$400 per child with a family maximum of \$900 per year.

If your home is LESS THAN 2.0 miles from school and you wish to pay for courtesy busing, please complete the attached Subscription Busing Request Form and mail it along with a check (made out to the Long Hill Board of Education) for the total amount due to the Board office at Gillette School. **All forms and payments are NOW due JUNE 24, 2016.**

**If you qualify for free busing but your children will be driven to and from school each day please notify the Board office that they do not need to be placed on a route. This will help the Board determine the number of bus routes needed for the year.

SUBSCRIPTION BUSING REQUEST FORM: 2016-17 SCHOOL YEAR

I live less than two miles from school and wish to register my child(ren) for subscription busing this fall:

Student(s) Name	School	Grade	Fee
1. _____	_____	_____	<u>\$400</u>
2. _____	_____	_____	<u>\$400</u>
3. _____	_____	_____	<u>\$100</u>
4. _____	_____	_____	<u>\$ 0</u>
TOTAL ENCLOSED:			_____

Parent/Guardian Name: _____

Address: _____

Daytime Phone Number: _____

Email Address: _____

Signature: _____

Please make checks payable to the Long Hill Board of Education

Return check and form to: **Long Hill Board of Education Transportation**
759 Valley Road
Gillette, NJ 07933

DEADLINE FOR PAYMENT EXTENDED TO JUNE 24, 2016

THANK YOU!!!

Long Hill Board of Education
Business Office

Important Information Regarding Transportation in Long Hill

The safety of our children is the number one priority on all district bus routes.

Keeping that in mind, please understand that the Board and administration in Long Hill must take every step to ensure that each student gets driven safely to and from their school every day of the year. Therefore the following guidelines are in place:

- Children must be picked up from and dropped off at their home addresses only. The bus cannot transport students to or from the houses of friends, relatives, care centers or neighbors. District staff and bus drivers are responsible for ensuring that all children get on the correct bus and arrive home safely at the end of each school day.
- Students are assigned to the same bus route to and from school. The bus your child takes home at dismissal must be the same one he or she rode in the morning.
- Regardless of whether you have free busing or pay the subscription fee, your child is assigned to a single route five days per week. If you choose to drive on certain days you have that option, but students cannot take different buses on different days of the week. (Subscription fees cannot be pro-rated for part-time or one-way use of a bus.)
- The subscription service is for the full year, and helps cover approximately half the actual cost of the bus; therefore refunds are given only if a family moves out of the district during the school year.
- Bus passes are issued in August, and will indicate the bus stop and approximate time the bus will arrive for pick-up in the morning. The return drop-off time will depend on the length of the route. Please have the pass available to show to the driver the first few days of school, and then have your child keep it in his/her backpack.
- Families eligible for free milk may also be eligible for a reduction in transportation costs. Please contact the Superintendent in confidence for consideration.
- Seats on a bus are not guaranteed for courtesy riders if payment is not received by the JUNE 24, 2016 EXTENDED deadline. Requests received after this date will be filled only if room exists on a bus.

Thank you for your help and cooperation!